

Minutes from:
Charlevoix Children's House, Inc.

Executive Board Meeting

**Preliminary edition- unapproved*

Date: October 12th, 2020

Time: 6:00 pm

Location: Zoom Meeting



Board Members:

Present: Molly Arnold, Chris Matye, Jill Kline, Amanda Evans, Amanda Skeel, Amanda Wilkin, Ryan Smith, Elizabeth Stevens, Kari Maki

Absent: Brie Kear

Others Present: N/A

Proceedings:

1. Meeting called to order at 6:02 p.m. by President, Chris Matye
2. February meeting minutes approved by Matye and seconded by Evans
3. Matters for Decision

Action Item:

- 3.1 Kari Maki is voted in as Secretary
- 3.2 Vice President position is on hold.
- 3.3 Committees (Scholarship & Grants, Fundraising, Social & Volunteer, Building & Grounds, Finance Committee, Website Management & Marketing) to discuss further / consider.

Action Item:

- 4.1 *Treasurer's Report (Jill Kline)*
 - a. *Has some updated information regarding budget. Not able to present tonight.*
- 4.2 *President's Report/Building, Maintenance & Playground (Chris Matye)*
 - a. *Participation from parents with Playground Clean-Up*
 - b. *\$742 for Mulch – purchased by parent, to be reimbursed after parent submits receipt*
 - c. *Hoping to paint picnic tables, clean up nature trail before snowfall.*
- 4.3 *Vice President's/Website & Marketing Report (Position Open)*

- 4.4 *Directress Report: (Molly Arnold, Directress)*
 - a. *Back to School Thursday, October 15th. Online class has gone well.*
 - b. *No further COVID+ Cases.*
 - c. *Childcare Relief Funds App: Received funds from March, April, May, June; Cannot apply for August; Will continue to apply for September and further out when able (\$3900 / month on average).*

- 4.5 *Fundraising & Grant (Amanda Evans)*
 - a. *Ran through fundraising ideas*
 - b. *Kids Halloween Party, Bidding on School Expenses/Amazon Wish List, Snow Shoeing Event @ CCH*

- 4.6 *Social & Volunteer/Fundraising & Grant (Position Open)*
 - a. *Chx. Community Foundation Grant (Musical Fence) 'Thank You.'*

5.1 *New Business:*

5.2 *Old Business:*

Announcements: Next Board of Director's meeting will be held on Monday, November 9th at 6:00 PM via Zoom

Meeting adjourned at 6:41 PM by Chris Matye.

Meeting Minutes submitted by (fill-in) Secretary, Amanda Evans

