

Minutes from:
Charlevoix Children's House, Inc.

Executive Board Meeting

**Preliminary edition- unapproved*

Date: Monday, September 14, 2020

Time: 6:00 pm

Location: Zoom online meeting

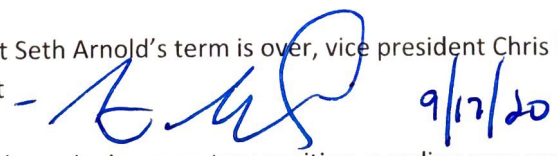
Board Members:

Present: Seth Arnold, Chris Matye, Linda Zerby, Amanda Evans, Molly Vargas,

Absent: Dianne Dreyer, Jill Kline

Others Present: Ryan Smith, Amanda Skeel

Proceedings:

1. Meeting called to order at 6:00 p.m. by President, Seth Arnold
2. August 2020 meeting minutes approved by Arnold and seconded by Matye
3. Matters for Decision
 - 3.1 President Seth Arnold's term is over, vice president Chris Matye will be taking over as president -  9/17/20
 - 3.2 Linda Zerby resigning secretary position, pending new appointment, Amanda Evans will keep minutes until new secretary appointed.

Action Item:

- 3.3. Motion to cancel Fright Night Fundraiser secondary to restrictions from Covid-19, motion unanimously passes.

Action Item:

- 4.1 *Treasurer's Report: Jill Kline-absent*
- 4.2 *Administrator report: Dianne Dreyer-absent*
- 4.3 *President's Report/Building, Maintenance & Playground: Seth Arnold*



i Recent playground updates

ii Gave update on transitioning his position to matye

4.4 Vice President's/Website & Marketing Report: Chris Matye

i Updated shed, chips on playground and installed musical fence

4.5 Directress Report: Molly Vargas

i Enrollment update

ii Parent meeting update

iii Administrator Dianne Dreyer will be out on short term medical leave, Molly may need to take over her duties if extended leave is necessary

iv Childcare relief fund update, we have been getting funds, but need update from Dianne regarding all funds that have been received, and will continue to apply month to month if we are eligible.

4.6 Fundraising & Grant: Amanda Evans

i Fright Night update, motion passed to cancel the 2020 event

ii Ideas for other fundraisers throughout the year, will send out list of possibilities

4.7 Social & Volunteer/Fundraising & Grant: Linda Zerby

i Musical fence installation and follow up with community foundation regarding this

5.1 New Business:

5.2. Old Business:

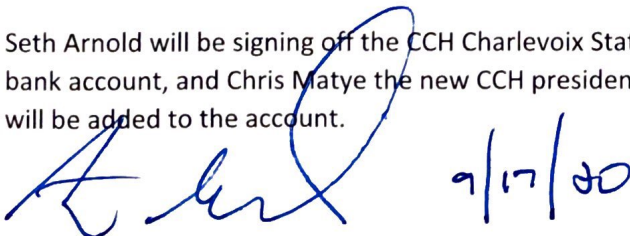
Announcements: Next Board of Director's meeting will be held on October 12th at 6:00 pm at the Charlevoix Public Library in the Armstrong Room or via zoom, TBD

Meeting adjourned at 6:33 p.m by Seth Arnold.

Meeting Minutes submitted by Secretary, Linda Zerby

*Amended meeting minutes, 9/16/2020, by Linda Zerby
18:30*

Seth Arnold will be signing off the CCH Charlevoix State bank account, and Chris Matye the new CCH president will be added to the account.

A handwritten signature in blue ink, appearing to be "Seth Arnold", is written over the text. To the right of the signature, the date "9/17/20" is written in blue ink.