

Minutes from:
Charlevoix Children's House, Inc.

Executive Board Meeting

**APPROVED*

Date: Monday, January 14, 2019

Time: 6:00 pm

Location: Charlevoix Public Library, Armstrong Room

Board Members:

Present: Seth Arnold, Chris Matye, Kristi Epping, Amanda Evans, Molly Vargas, Linda Zerby

Absent: Jill Kline, Dianne Dreyer

Others Present: N/A

Proceedings:

1. Meeting called to order at 6:04 p.m. by President, Seth Arnold
2. November meeting minutes approved by Arnold and seconded by Zerby
3. Matters for Decision
 - 3.1 #GivingTuesday Financial Update

Vargas stated that Dreyer reported receiving two separate checks received from Network for Good for \$50.00, but was unsure of payment received #GivingTuesday. Discussion followed

Action Item: Epping will follow up with #GivingTuesday to find out the status of the check

4.1 Treasurer's Report: Jill Kline

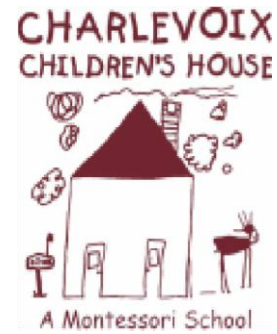
Kline emailed financial statements for November and December 2018 and discussion transpired

Action Item: Arnold will follow up with Dreyer and include Vargas for financial update

4.2 President's Report/Building, Maintenance & Playground: Seth Arnold

No Report

4.3. Vice President's/Website & Marketing Report: Chris Matye



Matye presented ideas for website improvements and asked to start Instagram for Charlevoix Children's House with the school email address, which he will receive from Vargas. All approved

4.4 *Directress Report: Molly Vargas, Directress*

No Report

4.5 *Fundraising & Grant Amanda Evans*

BOD brainstormed fundraising ideas for 2019 and discussion followed, with Long Day Coffee "Winter Warm-Up" fundraiser set for February 2019

Action Item: Vargas will contact Ryan and Annie Smith to arrange custom blend and Evans will organize a kick-off event with support with Epping and Zerby

4.6 *Social & Volunteer/Fundraising & Grant: Kristi Epping*

Presented in 3.1

5.1 *New Business:*

5.2. *Old Business:*

Announcements: Next Board of Director's meeting will be held on Monday, February 11, 2019 at 6:00 pm at the Charlevoix Public Library in the Armstrong Room

Meeting adjourned at 7:53 p.m by Kristi Epping.
Minutes submitted by Secretary, Kristi Epping

