

**Minutes from:  
Charlevoix Children's House, Inc.**

**Executive Board Meeting**

*\*Preliminary edition- unapproved*

**Date: Monday, November 10, 2014**

**Time: 6:00 pm**

**Location: Charlevoix Public Library, Armstrong Room**

**Board Members:**

*Present:* Dianne Dreyer, Seth Arnold, Molly Arnold, Jill Kline, Perry Hodgson, Ed Bogart, Kristi Epping

*Absent:* Shelley DeYoung, Lindsey Lewis, Saulo Rozendo

*Others Present:* N/A

**Proceedings:**

- Meeting called to order at 6:06 p.m. by Vice President, Seth Arnold, seconded by Perry Hodgson
- October's meeting minutes were amended and approved by Vice President, Seth Arnold

*I. Treasurer's Report: Jill Kline*

- No Report, but Kline expressed the need for the number of students in the after-school program to update the budget. Dreyer agreed to email the information to all.

*II. President's Report: Shelley DeYoung*

- No Report

*III. Vice President's Report: Seth Arnold*

- No Report, but Molly Arnold addressed that there was the Charlevoix Public School Board Meeting tonight with the main issue of the Superintendent, Robert Gendron, resigning as of November 26, 2014. This issue does not seem to have a direct effect on Charlevoix Children's House or our partnership with the Charlevoix Public School system at this time.

*IV. Directress Report: Molly Arnold, Directress*

- Arnold gave an overview of the staff's visit to Leelanau Montessori Public School System from 11/5/14. The Leelanau Montessori Public School System offers a toddler program through sixth grade and is publicly funded through the State of Michigan. LMPSA is housed on the Suttons Bay Public School's Campus and the Head of School, Connie Laufersky, offered her assistance with Charlevoix Children's House and our relations with Charlevoix's Public School System.

*V. Committee Reports:*

**Building, Maintenance & Playground Committee:** Chair: Seth Arnold



- Arnold addressed that Fall Clean-Up was completed by KP and Molly Arnold expressed the need of the flower beds needing more attention. KP said that the work would be completed by first snow fall, so this time is upon us.

- Arnold again addressed the need for new building doors and plans to get pricing information from Home Depot after attaining measurements. Bogart offered his help in this matter.

**Website & Marketing Committee:** Chair: Saulo Rozendo

- No Report

**Fundraising Committee:** Chair: Perry Hodgson

- FRIGHT NIGHT: Hodgson is working on the final, exact numbers, but Fright Night was a great success!

- Ticket Sales: 111 tickets were sold and stubs collected during the event, yielding a revenue of \$4,000.00.

- Silent and Live Auction: Over 200 items were collected for a retail value of \$16,000.00 and sold for \$8,000.00. There are a few auction items that did not receive bids that may be opened to parents to purchase.

- Hodgson offered to Chair Fright Night 2015, marking the 10<sup>th</sup> anniversary of the event. Hodgson is hoping to coordinate and accommodate with Charlevoix Public School, so there is no conflict with the Elementary School's Halloween Party. Hodgson is hoping to secure Friday, October 30, 2015 for Fright Night and looking into the possible deposit for this date from 2013.

- Hodgson addressed the need to book Scott Mackenzie in advance to emcee for next year's event

- Daniela Rozendo received a recent \$1,000.00 donation from an anonymous donor for Fright Night that could be interested in future benevolence, which led to the discussion of creating a Wish List for CCH and potential donors. Wish List ideas brainstormed tonight included replacing materials, further insulation of the building, adult folding chairs and expanding the program to 3<sup>rd</sup> grade. Hodgson volunteered to create a Wish List to be posted at CCH for parents to brainstorm ideas as well.

**Policies Committee:** Chair: Shelley DeYoung

- No Report

**Scholarship Committee:** Chair: Dianne Dreyer

- Dreyer reported that \$2,000.00 was taken out for this year's scholarship and \$1,000.00 was awarded to one family that applied. December 1, 2014 is the deadline for scholarship application 2<sup>nd</sup> term

- Dreyer also clarified that CCH is up to date with outstanding balances and there is just one family that she is following up with from the previous year

- Dreyer created an Amazon Smile account to benefit CCH. Amazon will donate 0.5% of the price of your eligible AmazonSmile purchases to a charitable organization. Shop at [smile.amazon.com](http://smile.amazon.com)

**Grants Committee:** Chair: Lindsey Lewis

- No Report

**Social and Volunteer Committee:** Chair: Kristi Epping

- Thanksgiving Feast is planned for Tuesday, November 25, 2014 and will need parent volunteers to bring food and 2-3 parents for the event itself. Molly Arnold will post volunteer sign-up at CCH and no need for parent email at this time.

*VI. New Business:*

*VII. Old Business:*

- Arnold suggested creating a committee to address Montessori Affiliation/Associations and Continuing Education to be discussed during monthly Executive Board Meeting

*VIII. Public Comment*

*IX. Announcements:* **Next meeting will be January 12, 2015 at 6:00 pm at the Charlevoix Public Library in the Armstrong Room**

- Meeting adjourned at 7:05 p.m by Seth Arnold.
- Minutes submitted by Secretary, Kristi Epping.