

**Minutes from:
Charlevoix Children's House, Inc.**

Executive Board Meeting

APPROVED

Date: Monday, October 9, 2017

Time: 6:00 pm

Location: Charlevoix Public Library, Armstrong Room

Board Members:

Present: Seth Arnold, Lindsay Lewis, Jill Kline, Kristi Epping, Perry Hodgson, Amanda Evans, Molly Vargas, Dianne Dreyer

Absent: N/A

Others Present: N/A



Proceedings:

1. Meeting called to order at 6:05 p.m. by President, Seth Arnold
2. Arnold motioned to approve 9/11/17 meeting minutes, Lewis seconded the motion and was approved by all
3. Matters for Decision
 - 3.1 Epping presented Fright Night progress and the items remaining to be completed before 10/27/17. Epping stated that all Fright Night tickets were sold in less than 72 hours and discussion followed.
 - 3.2 Lewis presented potential grant opportunities for scholarship opportunities for Charlevoix Children's House and discussion followed. Lewis motioned to apply for grant opportunities as they become available and was approved by all.

Matters for Discussion

4.1 Treasurer's Report: Jill Kline

Kline presented Financial Reports as of 9/30/17 and highlighted key expenses. Kline stated current balances and discussion followed. Kline also presented the required One-Day Special Liquor License application. Kline motioned to approve this license and was approved by all. Kline lastly presented the bar order and progress with dinner menu.

Action Item: Kline will email Fright Night menu to Board Members

4.2 President's Report/Building, Maintenance & Playground: Seth Arnold

Arnold stated that he will repair the broken gutter and Vargas suggested meeting with Miss Betsy about supplies that were already purchased

4.3. *Vice President's Report:*

Presented in 3.2

4.4 *Directress Report: Molly Vargas, Directress*

Vargas stated that the CCH Parent Meeting was well-attended and successful. Vargas also stated that new the board, Amanda Evans, and re-elected Jill Kline were both approved for the 2017-2019 term. Amanda Evans was slated to the Website & Marketing Committee and Perry Hodgson completed her term as noted at this meeting.

4.5 *Website & Marketing: Perry Hodgson*

No Report

4.6 *Scholarships: Dianne Dreyer*

Dreyer stated that Vargas will include Scholarship deadline in the November newsletter and will be awarded after the December 1st deadline.

4.7 *Grants: Lindsay Lewis*

Presented in 3.2

4.8 *Social & Volunteer: Kristi Epping*

Presented in 3.1

5.1 *New Business:*

5.2. *Old Business:*

Discussion of CCH Contract negotiations transpired and was voted upon to meet in November and December to finalize proposal

Announcements: Next Board of Director's meeting will be held on Monday, November 13, 2017 at 6:00 pm at the Charlevoix Public Library in the Armstrong Room

- Meeting adjourned at 7:47 p.m by Seth Arnold.
- Minutes submitted by Secretary, Kristi Epping.

