

**Minutes from:  
Charlevoix Children's House, Inc.**

**Executive Board Meeting**

*\*Preliminary edition- unapproved*

**Date: Monday, August 8, 2016**

**Time: 6:00 pm**

**Location: Charlevoix Public Library, Armstrong Room**

**Board Members:**

*Present:* Seth Arnold, Kristi Epping, Perry Hodgson, Ed Bogart, Molly Vargas,

*Absent:* Shelley DeYoung, Jill Kline, Lindsay Lewis, Laura Boss, Dianne Dreyer

*Others Present:* N/A



**Proceedings:**

1. Meeting called to order at 6:05 p.m. by President, Seth Arnold
2. Arnold motioned to approve 6/13/16 meeting minutes, Hodgson seconded the motion and was approved by all
- 3.1 Arnold stated that the Charter installation date is to be determined, but will be completed before 8/22/16 and Lewis forwarded all forms that need to be completed by Dreyer. Arnold also suggested receiving a wireless router provided by Charter to increase speed.

**Action Point-** *Lewis will email board with final Charter installation date*

- 3.2 Arnold stated that the painting project will also be completed by 8/22/16.
- 3.3 Epping suggested applying for backyard play equipment for the 10/1/16 Charlevoix County Community Foundation Grant and discussion followed. It was also suggested for the shed to be organized and purged as volunteer hours and would possibly need to be replaced next year.

**Action Point-** *Epping will email link to CedarWorks play equipment for the board to review*

4.1 *Treasurer's Report: Jill Kline*

4.2 *President's Report/Building, Maintenance & Playground: Seth Arnold*

4.3. *Vice President's Report/Policies: Shelley DeYoung*

4.4 *Directress Report: Molly Vargas, Directress*

- Vargas presented the current enrollment for 2016-2017 school year with 23 students, with one additional prospective preschool student. Also, Vargas stated that CCH received a classroom donation of Tegu Magnetic Blocks from Jodi Bingham and

Ga Ga for Kids. Lastly, Vargas announced that the parent meeting will be set for Wednesday, September 14, 2016 and will have our BOD elections, Fright Night presentation, along with parent volunteer sign-up forms.

4.5 *Website & Marketing: Perry Hodgson*

4.6 *Scholarships: Dianne Dreyer*

4.7 *Grants: Lindsay Lewis*

4.8 *Social & Volunteer: Kristi Epping*

- Epping stated CCH's "Back to School" picnic is set for 8/29/16 and all families have been sent an email and evite and have already received some RSVP's. Epping also gave a Fright Night update, stating we need to find a new DJ this year. Arnold offered to contact a family member that might be interested and discussion followed.

**Action Point-** *Arnold will reach out to his DJ contact for Fright Night on 10/28/16*

5.1 *New Business:*

5.2. *Old Business:*

**Announcements: Next meeting will be on Monday, September 12, 2016 at 6:00 pm at the Charlevoix Public Library in the Armstrong Room**

- Meeting adjourned at 6:57 p.m by Seth Arnold.
- Minutes submitted by Secretary, Kristi Epping.